

ALBERTA LAMB PRODUCERS CONFERENCE CALL

Thursday October 11, 2018

Present: Shannon Troke, Accountant, King & Company Chartered Accountants

Directors: Darlene Stein (Chair), Scott Vuylsteke (1st Vice Chair), Erin Yaremko (2nd Vice Chair), Lianne Read (Finance Chair), Marilyn Neville, Elaine Neale, and Neil Caskey

Staff: Beth Kyle and Michele Rosenthal

Called to order at 6:07 pm

1. Agenda

The agenda was presented, addition to agenda: Banking update from Finance chair

MOTION: accept the agenda as amended

Second, carried

2. Financials – Shannon

- Shannon to present AGM on November 3
- Shannon presented audit findings to the board
- Discrepancy AGM sponsorship between audit and internal documents, included in next year's financials and will likely be resolved before that time
- Note to move allocated funds for research projects in the coming year to internally restricted to insure funds are held
- No major concerns found in audit

Shannon finished his assessment to the board at 6:34 pm and leaves the call

MOTION: approve Financial Audit

second, Carried

3. Banking Update – Lianne

- Finance chair communicated with bank representative regarding online banking.
- Board discussed setting various limits for individuals who have online access to ALP bank accounts and bill payment methods
- A decision was tabled pending further investigation but will be resolved before the 2018/19 board executives are in place

4. Chops and Crops

- Now being prorated, saves ALP \$1500
- Chair and 1st Vice Chair are going
- Chair inquired to speaking points from the board (proposed Bighorn sheep separation policy and antimicrobial policy changes)

MOTION: Approve staff to go, good networking opportunity

second, carried

5. AGM

MOTION: Send formal invite to Jayson Galbraith, livestock specialist

second, carried

MOTION: To have both staff at AGM
second, carried

- Create a running task list to send to board members
- Board members to email list of special guests that should be recognized at AGM
- Staff to negotiate lunch and dinner
- AGM agenda was discussed and accepted

MOTION: to adjourn meeting at 7:54 pm
second, carried