

# ALBERTA LAMB PRODUCERS Conference call

**April 5, 2017, 7pm**

Present: Darlene Stein (Chair), Neil Caskey (Finance Chair), Ray Nolan, Bill Gibson, Elaine Neale, Erin Yaremko

Staff: Robyn Moore

The meeting was opened at 7.04 pm

## **1. Agenda**

**Motion: to approve the agenda as presented.** Seconded. Carried.

## **2. Housekeeping and updates**

The board discussed ALP policies of responding to emails in a timely manner and the importance of calling the Chair with any concerns they have. If a director can't make a call, they can let someone know and pass along their concerns/viewpoints on agenda items.

**Motion: to implement a policy that all outgoing directors receive a letter of departure.** Seconded. Carried.

**Action:** The ED will continue to monitor funding options for a facilitator to present on governance and team building. Research into less expensive group activities for the next meeting.

**Action:** The ED will look into if holding the next Board Meeting will be more economical in Airdrie or in Edmonton.

## **3. National issues**

The board discussed a letter drafted by the NSN in response to a letter from the CSF. The NSN is requesting more information about the CSF's proposal to the CFIA to be the responsible administrator for traceability in the sheep sector.

**Action:** the Chair will bring the ALP's board consent to send the letter to the next NSN call.

## **4. Any other business**

The board discussed responding to a letter from Saskatchewan Sheep Development Board. The letter response from ALP will indicate our willingness to collaborate on any issues of joint concern.

**Action:** The ED will send the letter.

**Motion to adjourn at 8:20 pm**

**Moved and seconded to accept minutes as presented.** Carried April 9, 2017.