

ALBERTA LAMB PRODUCERS Conference call

August 8, 2017, 9am

Present: Darlene Stein (Chair), Neil Caskey (Finance Chair), Ray Nolan, Bill Gibson, Erin Yaremko, Lianne Read (non voting)

Regrets: Elaine Neale

Staff: Robyn Moore

Other: Shannon Troke, CPA/CA, King and Company

The meeting was opened at 9.06 am

1. Agenda

Motion: to approve the agenda as presented. Seconded. Carried.

2. Auditor's Letter of Engagement

Shannon Troke from King and Company joined the call at 9:10am. He presented a letter of engagement to the Board about the auditing process. King and Company audits other agricultural organizations under the Marketing of Agricultural Products Act, including Alberta Pork, Alberta Turkey, and Alberta Chicken. Shannon left the call at 9:20am.

3. Auditor

The board discussed King and Company's proposal and the audit process.

Motion: to appoint King and Company as ALP's auditor for the 2016/17 fiscal year. Seconded. Carried.

4. 2017/18 Draft Budget

The Board discussed a draft budget prepared by the office and recommended some changes. A final budget with the changes will be presented at the September meeting for Board approval.

5. National issues and updates

The Chair updated the Board on seeking funding from AAFC to set up a national meeting to bring together two representatives from each provincial sheep organization to discuss what producers want and need in a national organization. The facilitated meeting is set for September 6-7 in Toronto. AAFC is paying for the venue and the facilitator but the provinces are responsible for paying director's travel, accommodations, and other associated costs.

Motion: to send two directors to the national meeting in September in Toronto. Seconded. Carried.

6. Any other business

The board briefly discussed the Fall Meetings. The next conference call will be devoted to this subject. There was a reminder about the importance of having N'ewesletter article into the office by August 25 to ensure that we meet our print deadline. The next face-to-face meeting is September 18-19 and a location will need to be determined on the next call; attendance will also need to be confirmed so we ensure quorum.

Motion to adjourn at 10:40 am

Moved and seconded to accept minutes as presented. Carried August 10, 2017.

**Producers can call their Zone Director for further information about any of the agenda items above.*