

ALBERTA LAMB PRODUCERS BOARD MEETING

Saturday May 5, 2018, Airdrie

Present: Directors: Darlene Stein (Chair), Scott Vuylsteke (1st Vice Chair), Erin Yaremko (2nd Vice Chair), Lianne Read (Finance Chair), Marilyn Neville, Elaine Neale, Neil Caskey
Staff: Robyn Moore

Called to order at 9:00 am

1. Agenda

The agenda was presented.

Motion: To approve the agenda as presented. Seconded. Carried.

2. Housekeeping

The board discussed several policy reminders including board briefings, committees, and ED policy. There was a reminder about replying all to emails and to CC the ED and Chair on emails.

3. Financial Report

The financials report to date was presented.

Motion: for Scott's company to purchase the flight credit to Air Canada from ALP. Seconded. Carried.

Motion: to accept the current financial report. Seconded. Carried.

Action: the ED will add a spreadsheet to future financial reports showing the pledged contributions to research projects.

4. Project Updates

Project updates were presented. The GF2 Welfare Delivery Agent grant has been successfully completed. There was a slight overspending due to shipping and handling of print materials. The Pregnancy Detection research project has completed year one and an interim report has been submitted. Staff is conducting a basement clean up in May. There is only one CAP group funding program open at the moment: Climate Change and Environmental Stewardship. The board discussed this program and the Public Trust program which will likely open up this summer. The board decided to look into the Public Trust program when it opens to submit an application. The board has a communications update document with statistics on our website, webinars, social media, and email communications to review. Alberta Lamb stickers have been sent to another retailer for their launch of the product, which hopefully will happen this summer. An update on the Bighorn Sheep Separation policy was given, and there will be a small consultation meeting with producers and AEP this Fall.

Motion: to use funds from the Producer Education fund for the overage from the GF2 Welfare project. Seconded. Carried.

Action: staff will publish a note in N'ewesletter informing producers that if they have not bought tags in three, years, they will be removed from the print mailing list unless they contact the office to remain on it for \$25 a year. N'ewesletters are free to download off the website.

Action: staff will look into prices for bringing a Shred-it truck in vs. dropping boxes off at Staples or regular recycling in bins.

Action: the ED will draft a letter to veterinarians that can be emailed to all mixed-practices in the province, introducing ALP and its resources for vets. Vet contact information can also be added to our website if they want to work with sheep producers.

5. Draft Resolution Responses

The board reviewed draft responses to zone resolutions.

Motion: to approve the resolution responses. Seconded. Carried.

Action: resolution responses will be published in N'ewesletter.

6. National Issues

An update about the work that Alberta and the NSN has been doing on traceability was presented. An update on the meeting with Frederick Seppey, Assistant Deputy Minister with Agriculture and Agri-Food Canada, attended by ALP was provided. The CSF's new pricing for Canadian Verified Sheep Program and Scrapie Program based on "member provinces" or "non-member provinces" was discussed. A preview of the new NSN website was shown.

Action: ALP will discuss the Scrapie and CVSP fees with the NSN and act accordingly.

7. AGM

The AGM will be held on Saturday, November 3 at the Royal Executive Inn in Leduc starting at 1pm and running until approximately 7pm with several speakers and a dinner. Topics and potential speakers were discussed. Sponsorship opportunities were discussed along with the budget. There will be more conference calls this spring and summer as the board plans this inaugural event.

Action: the ED will sign the contract for the Royal Executive Inn.

Action: the board will continue to think of speakers and topics.

Action: Marilyn and Scott will work on a sponsorship package.

Motion to adjourn at 3:35 pm for a team building exercise.

May 6, 2018

In Camera

It was moved that the meeting move *in camera* at 8:30 and *out of camera* at 9:15 am.

Called to order at 9:15 am

8. Non Refundable Check-off

Marketing Council has outlined the process for commissions to change their regulations to having non-refundable check-off. Both Alberta Beef and Alberta Potato are in the process, with Potato being the furthest along.

Action: the ED will discuss the process with Alberta Potato staff.

Action: the ED will discuss the process with Marketing Council staff.

Action: Scott and Darlene will discuss point of sale check-off with Ontario Sheep Federation Chair and Vice Chair.

9. Zone Tour

The board discussed implementing farm visits to large producers as a part of their face-to-face meetings to discuss current issues and address concerns.

Action: Scott will look at more specifics (including, budget, list of producers, locations) to be discussed on a conference call in the summer.

10. Strategic Plan

The board reviewed the strategic plan.

Action: the ED will ask the auditor how early the financials could be ready. Would changing our audit type impact the speed or price of the audit?

Action: the ED will contact CCWG to see if they are open to looking into options to move away from paper records for tag sale records to relieve the administrative burden for both organizations.

Motion: to write a letter to Marketing Council to request permission to extent Darlene's term for one year due to the regulation changes to stagger elections. Seconded. Carried.

Motion: to write a letter to Marketing Council to request permission to extent Erin's term for one year due to the regulation changes to stagger elections. Seconded. Carried.

Motion to adjourn at 12:13 pm.

Moved and seconded to accept minutes as presented. Carried May 9, 2018.

**Producers can call their Zone Director for further information about any of the agenda items above.*