

ALBERTA LAMB PRODUCERS Conference call

December 14, 2017, 9am

Present: Darlene Stein (Chair), Neil Caskey (Finance Chair), Lianne Read, Erin Yaremko

Regrets: Elaine Neale

Staff: Robyn Moore

The meeting was opened at 9.05 am

1. Agenda

Motion: to approve the agenda as presented. Seconded. Carried.

2. General Housekeeping

The board discussed barriers to being more productive and engaged directors and ways that they can be mitigated. Staff time commitments and constraints were discussed.

3. T1044

The board discussed our auditor's recommendation to file a T1044 under Voluntary Disclosure with the CRA. The organization was not aware of the T1044 before this auditor advised us of it and it should have been filed when ALP reached over \$200,000 in assets.

Motion: to file a T1044 under Voluntary Disclosure. Seconded. Carried.

4. Letter of Support to R&D

The board discussed the document prepared for the Alberta Government entitled "A Strategic Statement on Investment in Research and Development from Alberta's Livestock and Poultry Producers" and the request to send a letter of support for it. ALP has been involved in the committee who advised on the creation of this document through several phone calls and face-to-face meetings since the disbanding of Alberta Livestock and Meat Agency (ALMA).

Motion: to send a letter of support. Seconded. Carried.

5. NSN website

The board discussed Alberta taking the lead on creating a website for the National Sheep Network (NSN). The board was supportive of the idea, but will discuss it further at the next meeting when quotes and time commitments are outlined.

6. Any other business

The board discussed inviting the other applicant to the Zone 1 Director position to governance training and ALP director orientation day on February 4.

Motion: to invite Karl Denwood to the meeting on February 4. Seconded. Carried.

Motion: to cover Karl's mileage to Airdrie. Seconded. Carried.

Motion to adjourn at 10:45am.

Moved and seconded to accept minutes as presented. Carried December 15, 2017.

**Producers can call their Zone Director for further information about any of the agenda items above.*