

**Alberta Lamb Producers  
Board Meeting Minutes: 27 November 2020**

Attending: Darlene Stein, Ryan Greir, Karl Denwood, Brittany Walker, Nicole Schieck, Judy Buck. Josh Korpan and

Regrets: Kevin Spahich

Staff: Ashley Scott

**1. In camera**

The in-camera meeting was called to order at 8:03am and adjourned at 8:05am.

Meeting was called to order at 8:06am.

**2. Motion to accept agenda as amended. Seconded.**

**Motion to accept meeting minutes as amended for the November 24, 2020 conference call as presented. Seconded.**

**3. Office Update**

- Tag sales/check-off

**4. Suggested Regulation changes.**

Suggested changes for discussion included amendments to: Director Terms, removing the word "Zones" throughout the entire document as ALP moved away from Zones, Director Removal/Dismissal, adding an electronic method to voting.

**Action: Staff to continue to have ALP Legal work on the formal amendment document to send to marketing council. This document will be presented to the ALP board for final approval, prior to being submitted.**

**Action: ALP to form a Succession Planning committee to begin to work on possible options to address Director terms.**

**Motion to proceed with implementation of ALP Director Dismissal Policy in the Director Handbook. Seconded.**

**Action: Staff to clarify how to amend the regulation to address change in Director Removal with ALP legal.**

**5. Financial Review**

**6. Review of Policy**

**Motion to amend our plan regulation to include electronic voting method as an option for ALP. Seconded.**

**Motion to create a new policy to have confidentiality agreements set up to utilize any outside consultation service and be assured of board confidentiality.**

**Action: Staff to contact ALP Legal and inquire on the cost to draft external consultant policy.**

**Action: Include in the 2021-22 budget funds to have the DOA reevaluated by ALP legal.**

#### **7. ALP Proposed Research Structure for Research Proposals**

**Action: Implement for 2021 so we can have the information available when it comes to budgeting for 2021-2022 research projects.**

**Action: Staff to begin communicating our new research proposal structure through emails, Website, N'ewesletter, N'ewesline etc.**

**Action: Add Research committee to agenda item 15.**

#### **8. Producer Education: Webinar Series in 2021**

**Action: Staff to proceed with booking speakers for the webinar series as follows, if possible:**

**January- FAA on WeCAP and ABFI**

**February – Dan Morrical, Fine tuning our mineral and vitamin nutrition**

**March – Grant Lastiwka on seeding down a new stand and break it out for our industry by haying, grazing and haying a or grazing.**

**Action: Create a new section on our website ALP Producer Webinar Series tab on our website, to include the date/times, title of webinar, speaker bio and brief summary of webinar topic, registration links etc.**

**Action: Staff to advertise our producer webinar series starting in 2021 via N'ewesletter, N'ewesline, social media platforms, ALP website.**

#### **9. New Director Orientation**

#### **10. Virtual Governance Training**

##### **In camera**

The in-camera meeting was called to order at 5:19pm and adjourned at 5:22pm.

**Meeting was adjourned at 5:27pm.**

### **Alberta Lamb Producers Board Meeting Minutes: 29 November 2020**

Attending: Darlene Stein, Ryan Greir, Karl Denwood, Brittany Walker, Nicole Schieck and Judy Buck

Regrets: None

Staff: Ashley Scott

##### **11. In camera**

The in-camera meeting was called to order at 8:01am and adjourned at 8:03am

**Motion to accept agenda. Seconded.**

## **12. ALP Board Scheduling for 2020-2021**

- **Monthly Conference Call Schedule**

- Every 2<sup>nd</sup> and 4<sup>th</sup> Thursday of the month at 7:30pm

**Action: Staff to send out calendar invites to the board.**

**Action: Staff to cancel December 24<sup>th</sup> board meeting as it falls on holiday.**

- **Quarterly F2F Meetings**

**Action: Book full day Saturday, January 16<sup>th</sup> to review ALP strategic plan, Q1.**

**Action: Book full day Sunday, February 7<sup>th</sup> for ALP conference call.**

**Action: Chair and staff to work on agenda for this meeting.**

**Action: Book full weekend of Friday, April 30, Saturday, May 1<sup>st</sup> and Sunday, May 2<sup>nd</sup> for F2F Meeting Q2 (if permitted due to Covid-19). Start time is 9am each day.**

**Action: Staff to plan a team building activity at the May F2F Meeting.**

**Action: Book Friday September 10, Saturday September 11 & Sunday, September 12 for F2F Meeting.**

**Action: ALP 2021 AGM tied with ASBA Symposium (October 21-23, ALP AGM to be scheduled on the Friday afternoon).**

- **Committees and other commitments**

- NSN: Ryan, Darlene, Brittany and Judy Buck.

**Action: Ryan to touch base with NSN on having another ALP Director join this committee for ALP succession planning.**

- RDAR: Executive Director will remain as the representative.
- Biosecurity Champions: Nicole will remain as the representative.
- NEW - Succession Planning & Governance: Darlene, Judy and Ashley.  
Purpose is to help address director terms, both long-term and short-term director term review along with suggested regulation amendments.

**Action: Staff to connect with MC and see if regulation amendments to address director terms need to be voted on and passed by membership at AGM.**

**Action: Staff to reach out to MC and see if they can share some more information on their governance committee – responsibilities, specific documentation etc. for board to review.**

- AGM: Not needed for 2020-21.
- NEW - Producer Consultation Committee: Karl, Darlene and Nicole.  
Purpose: Establish guidelines around 3 different producers' groups (new producer establishing producer and established producers). Includes setting up 3 meetings separate

and aside to understand the different needs of the 3 groups. Committee will then bring back the information to the board to see how ALP can further consult and engage producers based on the outcome of said meetings.

**Action: Staff to create new channels in TEAMS for each of the new committees.**

### **13. Vote: ALP Executive**

For each officer position, a verbal nomination was made and accepted by the nominee. In each case, after calling for additional nominations three times and no other nominations being made, the board determined the individual below were elected by acclamation.

Chair: Ryan Greir.

Vice-Chair: Brittany Walker.

Finance Chair: Karl Denwood.

Finance Vice-Chair: Judy Buck.

**Motion: Chair to vote in the event of not meeting quorum. Seconded.**

### **14. ALP Finance**

- GIC Renewal

**Action: Staff to reach out to Brent at Marketing Council to receive more information on what commissions limitations are in terms of investing. Staff to share information with the board.**

**Action: Karl to connect with ATB and see what other options are available in terms of investments to find a better return on the investment.**

**Action: Karl to look into other options outside of ATB for investment opportunities that present a higher return and present findings to the board for review and discussion.**

- Signing Authority

**Action: At ALP's next F2F Meeting, have Judy complete the signing authority paperwork to submit to ATB.**

- Internal Restrictions

- Industry research

**Motion: Place internal restriction of \$20,000.00 for industry research funds.  
Seconded.**

- Emergency Operating Funds

**Motion: Place internal restriction of \$120,000.00 for emergency operating funds.  
Seconded.**

### **15. Research study to evaluate efficacy of a respiratory vaccine in ewes and feeder lambs.**

**Motion: ALP will proceed with a monetary contribution of \$4,000.00 to the vaccine project.  
Seconded.**

### **16. IMS & Sheepbytes program redevelopment**

**Action: Staff to reach out to GrowthZone to receive pricing on a new producer information database.**

**Action: Staff to connect with Sheepbytes committee to discuss program, (set up meeting). Ask those committee members who participated in creating this program, what inspired them to create this program and what do we get from this versus others that are now on the market. Committee to propose next steps to ALP BOD.**

**In camera at 11:56am and out at 11:58am.**

**Meeting adjourned at 11:58Am.**