

## **Alberta Lamb Producers Resolution Procedure**

The resolution process is an essential part of the larger democratic process which governs the Alberta Lamb Producers (ALP). It is designed to allow for input from the membership to the Board of Directors to maintain the grassroots system for policy development, call for formal action or support on a specific issue or concern.

Eligible producers that want to have resolutions discussed by the membership at the Annual General Meeting must submit them to the ALP office throughout the year on or before the submission deadline. Resolutions will **NOT** be accepted from the floor at the AGM.

### **Resolutions to the Board**

- Resolutions may be submitted to the ALP office by eligible producers at any time throughout the year, prior to the submission deadline
- Resolutions brought to the Board are not binding on the Board
- Resolutions will be reviewed by the Board of Directors to determine which resolutions will be debated at the AGM and previous resolutions that have been debated and voted on will only be reviewed if new information/action is available to support
- Resolutions will not be debated if they are not directly related to Alberta Lamb Producers, extend acknowledgements to other organizations or individuals, or materially related to another resolution that has been selected for debate Resolutions submitted to ALP **SHOULD NOT** be a forum for airing personal grievances, deal with persons or personalities, or address issues that can be better dealt with reaching out to ALP staff or board members
- Resolutions discussed at the AGM have been reproduced as submitted by the eligible producer; corrections will be made for grammar and spelling and staff may be in contact with the eligible producer to seek further clarity around the resolution
- Eligible producers who have pre-registered for the AGM shall receive all resolutions to be discussed at the AGM in their AGM Meeting Package prior to the AGM
- Decisions on resolutions voted on at the AGM are not binding on the Board

**The Board's actions on AGM resolutions will be reported to the originating eligible producer. The status of carried resolutions will be updated throughout the year and at the next AGM, as applicable. All AGM resolutions—whether carried, redundant, or defeated—will be recorded.**

### **The Resolution Process**

Resolutions are accepted at any time throughout the year, prior to the submission deadline ahead of the Annual General Meeting (AGM). The submitter and/or the seconder of the resolution must be in attendance (in person or virtually) at the AGM to have their resolution stand.

When it's time to cover resolutions, the chair/resolution officer will read the resolutions aloud as submitted.

If a resolution is seconded by another eligible producer in attendance, the person bringing the

resolution to the table will be given a chance to speak to it. There is then time for debate and discussion before a vote is called.

### **Board Action Post AGM**

While all resolutions are recorded, only those that are carried are taken to the board of directors. It's the board of directors' job to determine action on carried resolutions.

### **How to Prepare a Resolution**

As you think about writing resolution statement(s), keep in mind that a successful resolution needs to:

- resonate with other lamb producers,
- be specific/relevant to the lamb industry, and
- align with the scope of the work done at Alberta Lamb Producers i.e. ALP strategic plan.

Resolutions also need to include two key pieces: a "whereas" statement, and a "be it resolved" statement.

#### **Whereas**

The "whereas" statement, or "preamble," provides important background into the resolution. It's the "why" behind a resolution.

Whereas statements identify the problem, and may also speak to its urgency/timeliness, and any other facts that are relevant to understanding the reason(s) behind a resolution.

#### **Be it resolved**

Sometimes referred to as the "operative clause," the statement beginning with "Be it resolved" provides a recommendation for specific actions.

#### **Examples**

Here are a couple of examples of previous resolutions:

- *Whereas* Alberta Lamb Producers currently support youth development in agriculture but lack a formal mentorship program for young lamb producers, therefore...

*Be it resolved that* ALP establish a mentorship initiative to connect experienced lamb producers with young or new entrants to the industry.

- *Whereas* animal welfare is a growing concern among consumers and producers alike, and whereas clear, science-based guidelines can support both ethical treatment and industry transparency, therefore...

*Be it resolved that* ALP develop and promote a set of best practices for lamb welfare, including handling, transport, and on-farm care, in consultation with veterinary and animal welfare experts.