

**ALP Board Meeting Minutes  
Sheep Centre, Agricultural Centre  
May 22, 2026**

**In attendance:** Richard Van Driesten, Adam French, Esther Hoogland, Martin Winchell, Darlene Hawco, Jolene Airth (staff)

Regrets: Edward Machuk

**The chair called the meeting to order at 8:02am confirming quorum with 4 directors in attendance.**

**The board moved to in camera at 8:02 and out of camera at 8:24am.**

**Approval of agenda with amendment to table item 11. M/S/C**

**Approval of May 12, 2026, meeting minutes. M/S/C.**

**Office & Financial:**

CSIP Tag stats for April were reviewed. It was noted that tag sales are at their lowest average level in recent years, with contributing factors discussed, including drought conditions, high market prices, and increased input costs. The budget vs. actual was reviewed, and the 2025-26 Budget was reviewed by the Finance Chair during the quarterly review with no edits recommended. The Executive Directors report was accepted as circulated.

Cody Legault has resigned as a director, and Adam French has agreed to fill the NSN committee vacancy this created.

**Strategic Plan Review 2022-2027**

The board reviewed the completed priorities and noted four outstanding priorities to be included in the new strategic plan. The Research Priorities Document was reviewed, and it was noted that the priorities are all still relevant with the addition of a priority on wool industry development.

**Action: -Staff to incorporate Ultrasound training program, Master Sheppard course, Traceability and National Organization priorities into 2027-2032 Strategic Plan initiatives. - Staff will engage in a review of the research priorities to create the 2027-2032 Research priorities document; ensuring it aligns with the new strategic plan, and report back to the board.**

**Strategic Plan Foundation**

The board reviewed the current Vision, Mission and Values and refreshed them for the 2027-2032 Strategic Plan as follows:

Vision: A thriving, producer-led sheep industry where Alberta lamb production grows profitably and sustainably.

Mission: Support Alberta sheep producers by building unity and trust across the sector, advocating for market access and fair regulations, and expanding producer capability.

Values:

- Prioritize the Alberta sheep industry.
- Accountable to our producers.

- Committed to guiding industry innovation and enhancement.
- Lead with integrity, honesty and transparent communication.

**Action: Staff to present the new Strategic Plan document for formal approval by motion prior to the AGM.**

### **ALP Bylaw Review**

The board reviewed changes to date and discussed additional edits. The proposed changes will be presented to the membership through an article in ALP's July newsletter, directing readers to the ALP website where a document will be found detailing the current bylaws/regulations, the proposed changes and the rationale for those changes.

An email to dealers/distributors will be sent coinciding with the July newsletter release, informing them of the proposed changes and providing a link to the website document for review.

**Action: Staff to continue working with Marketing Council on proposed changes.**

### **Traceability**

ALP was invited to a meeting with OSF and CSF to discuss the CFIA's proposed Traceability Regulation amendments, in advance of a scheduled meeting with the CFIA. The CFIA has indicated an intention to consult with the sheep industry but has not confirmed whether consultation will extend beyond the organizations invited to this meeting.

- **RA Status change to CSF** – The agreement has not yet been ratified.
- **Ag Minister Engagement** - A letter will be sent to the Minister requesting a meeting to discuss traceability and matters affecting the Alberta sheep industry.

**Action: staff to draft letter for chair to review and sign.**

**National Committee Update** – producers will be updated on national unity progress at the 2026 AGM

**Governance Training** – Board Responsibilities and code of Conduct were reviewed.

**Risk Policy** – The Vice Chair presented a Risk Register outlining key internal and external risks, which will be reviewed at each in-person Board meeting.

**Action: Staff to add Risk Policy to Policy and Procedures Manual for review at the September in person meeting, in preparation for approval at next scheduled review of the document.**

**AGM & Conference 2026** Staff provided a sponsor update, and additional potential sponsors were identified. AGM/Conference registration forms were reviewed, edited and agreed upon. A draft Conference agenda was presented, outlining confirmed speakers and the planned workshop.

**DSU meeting report** was tabled to the next meeting.

Meeting recessed at 4:4pm for the day.

**May 23, 2026**

**The meeting reconvened at 8:00 am with the board moving in camera at 8:00am and out of camera at 8:14 am.**

**Strategic Plan 2027-2032**

The Board reviewed each of the four new Strategic Priorities and identified corresponding initiatives and expected outcomes. The finalized Strategic Plan will be presented at the 2026 AGM, with website updates to follow as the document is completed.

**Action: Staff to create operational plan based on the Strategic Plan.**

#### **CSIP Tag Distributor Contract with CCWG**

The Executive members of the board will draft a response letter to CCWG.

**Action: Staff is to assist the Chair with preparing the letter on ALP letterhead for his distribution.**

**Chair to send letter to CCWG.**

#### **AGM Planning**

Draft agenda was provided; speakers were determined for the meeting.

Director Matrix skills exercise revealed areas the board is lacking. Director nomination is to include the director skills matrix when shared.

**Action items: Staff to edit director skills matrix to include key areas identified.**

**Producer Feedback:** Discussion on lack of pneumonia vaccine and it was noted pneumonia vaccine research was done in Alberta in the last 10 years with no effective vaccine being identified. Request for research on computer program for lamb feedlot management software.

**Action: Richard to research if USA has lamb feedlot management software.**

**Action: *\*Directors write notes/comments in the database every time they speak to a producer.\****

In camera at 12:00pm, out of camera at 12:22pm.

**Motion to Adjourn at 12:22pm.**